

.....  
(student's name and surname)

Lublin, date.....

.....  
(academic year, programme and mode of studies)

.....  
(address and phone number)

.....  
(e-mail address)

**Chancellor of the University College of Enterprise  
and Administration in Lublin**

I kindly request to transfer .....EUR paid by .....  
..... on ..... to the bank account of the  
University College of Enterprise and Administration in Lublin towards  
.....

I am looking forward to a positive response.

**Attached is the payment confirmation.**

.....  
(student's signature)

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**Chancellor's decision:**

I agree/I don't agree  
to transfer the payment

wpłynęło dn. ....