#### card of course

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| Subject name | Personal Data Protection |

1. The placement of the subject in the study system

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| 1.1. Field of study | ADM, ARU, MID, FIR, GP, INF, PS, PW, SOC, STM, TRT, ZAZ |
| 1.2. Form and path of study | Full-time/Part-time |
| 1.3. Level of education | First-cycle studies |
| 1.4. Study profile | Practical |

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| 1. 5. Specialty | - |
| 1.6. Subject Coordinator | Mgr Magdalena Nurzyńska-Sawicka |

2. General characteristics of the subject

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| 2.1. Belonging to a subject group | University-wide |
| 2.2. Number of ECTS | 1 |
| 2.3. Language of lectures | Polish |
| 2.4. Semesters in which the subject is taught | AND |
| 2.5.Criteria for selecting course participants | - |

1. Learning outcomes and course delivery
   1. Subject Objectives

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| No. | Subject Objectives |
|
| C1 | Learning the basic legal acts regarding personal data protection. |
| C2 | Learning the principles and premises for processing personal data. |
| C3 | Learning about the obligations of the personal data administrator and the rights of those whose data is processed. |
| C4 | Learning the principles of GDPR implementation in organizations. |

* 1. Subject-specific learning outcomes, divided into knowledge , skills and competences , with reference to the directional learning outcomes

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| --- | --- | --- | --- | --- | --- | --- |
| No. | Description of subject  learning outcomes | Reference to  directional effects  learning (symbols) | Method of implementation (mark "X") | | | |
| ST | | NST | |
| Classes at the University | Activities on  the platform | Classes at the University | Activities on  the platform |
| After passing the course, the student knows and understands **the knowledge** | | | | | | |
| W1 | Sources of law and basic concepts in the field of personal data. | ADM\_W10  ADM\_W12  ARCH\_W08 ARCH\_W13  MID\_W13  FIR\_W11  INF\_W15  PRW\_W13  SOC1\_W08  STM\_W04  STM\_W15  STM\_W16  Z1\_W09 |  | X |  | X |
| W2 | Reasons for processing personal data. |  | X |  | X |
| W3 | Principles of personal data processing and the rights of data subjects. |  | X |  | X |
| W4 | Obligations of the personal data administrator. |  | X |  | X |
| W5 | Implementation of GDPR in organizations. |  | X |  | X |
| After completing the course, the student is ready to take part in **social competences.** | | | | | | |
| K1 | Compliance with and application of personal data protection principles during studies and professional work | ADM\_K01  ARCH\_K06  MID\_K01  FIR\_K01  FIR\_K05  INF\_K05  PRW\_K04  SOC1\_K06  STM\_K01  Z1\_K06 |  | X |  | X |

3.3. Forms of teaching and their number of hours - Full-time studies (ST), Part-time studies (NST)

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Path | Lecture | Exercises | Design | Workshop | Laboratory | Seminar | Lecturer | Classes conducted using distance learning methods and techniques in the form of a lecture | Other | **ECTS points** |
| **ST** |  |  |  |  |  |  |  | 5 |  | 1 |
| **NST** |  |  |  |  |  |  |  | 5 |  | 1 |

3.4. Content of education (separately for each form of classes: (W, ĆW, PROJ, WAR, LAB, LEK, OTHER). It should be marked (X) how the given content will be implemented (classes at the university or classes on the e-learning platform conducted using distance learning methods and techniques)

TYPE OF CLASS: LECTURE

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| --- | --- | --- | --- | --- | --- | --- |
| No. | Content of the course | Reference to subject-specific learning outcomes | Method of implementation (mark "X") | | | |
| ST | | NST | |
| **Classes at the University** | **Activities on  the platform** | **Classes at the University** | **Activities on  the platform** |
| 1. | Sources of law and basic concepts in the field of personal data. | W1, K1 |  | X |  | X |
| 2. | Reasons for processing personal data. | W2, K1 |  | X |  | X |
| 3. | Principles of personal data processing and the rights of data subjects. Protection of personal data during the pandemic. | W3, K1 |  | X |  | X |
| 4. | Obligations of the personal data administrator. | W4, K1 |  | X |  | X |
| 5. | Implementation of GDPR in organizations. | W5, K1 |  | X |  | X |
| 6. | Summary and discussion of classes. |  |  | X |  | X |

3.5. Methods of verifying learning outcomes (indicating and describing methods of conducting classes and verifying the achievement of learning outcomes, e.g. debate, case study, preparation and defense of a project, complex multimedia presentation, solving problem-solving tasks, situation simulations, study visit, simulation games + description of a given method):

|  |  |  |  |
| --- | --- | --- | --- |
| Subject Effects | Teaching methods | Methods of verifying learning outcomes | Documentation methods |
| KNOWLEDGE | | | |
| W1-W5 | Informative lecture | Passing without a grade.  Test: 20 questions of 1 point each = 20 points  Passing from 51% – 11 points | Test sheet |
| SOCIAL COMPETENCES | | | |
| K1 | Informative lecture | Pass without grade.  Test: 20 questions of 1 point each = 20 points  Passing from 51% – 11 points | Test sheet |

3.6. Assessment criteria for the achieved learning outcomes

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| Learning effect | For a grade of 3 or "pass."  the student knows and understands/is able to/is ready to | For a grade of 3.5, the student knows and understands/is able to/is ready to | For a grade of 4, the student knows and understands/is able to/is ready to | For a grade of 4.5, the student knows and understands/is able to/is ready to | For a grade of 5, the student knows and understands/is able to/is ready to |
| W | 51-60% of knowledge indicated in learning outcomes | 61-70% of knowledge indicated in learning outcomes | 71-80% of knowledge indicated in learning outcomes | 81-90% of knowledge indicated in learning outcomes | 91-100% of knowledge indicated in learning outcomes |
| U | 51-60% of skills indicated in learning outcomes | 61-70% of skills indicated in learning outcomes | 71-80% of skills indicated in learning outcomes | 81-90% of skills indicated in learning outcomes | 91-100% of skills indicated in learning outcomes |
| K | 51-60% of skills indicated in learning outcomes | 61-70% of skills indicated in learning outcomes | 71-80% of skills indicated in learning outcomes | 81-90% of skills indicated in learning outcomes | 91-100% of skills indicated in learning outcomes |

3.7. Literature

**Basic**

* Ochrona danych osobowych na podstawie RODO / Andrzej Krasuski. - Wyd. 2, stan prawny na 1 stycznia 2018 r., Warszawa: Wolters Kluwer, Warszawa 2018
* Banyś T., Biały P., RODO : przewodnik po kluczowych zmianach, Wiedza i Praktyka, Warszawa, 2018

4. Student workload - ECTS points balance

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| --- | --- | --- |
| **Types of student activity** | **Student Load** | |
| **ST** | **NST** |
| **Classes requiring direct contact between the student and the academic teacher at the university premises** | **5** | **5** |
| Classes included in the study plan | 5 | 5 |
| **Student's own work** | **20** | **20** |
| Ongoing preparation for classes, preparation of project work/presentations/etc. | 10 | 10 |
| Preparation for passing classes | 10 | 10 |
| **TOTAL STUDENT HOURLY LOAD** | **25** | **25** |
| **Number of ECTS points** | **1** | **1** |

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| Last change date | 30/09/2024 |
| The changes were introduced | ZAZ Education Quality Team |
| The changes were approved | Mgr Anna Bielak |